C63® American National Standards Committee C63®

Electromagnetic Compatibility
Subcommittee 4: Wireless and ISM Equipment

Chair: Abbondante, Nick **Vice Chair:** Nixon, Jason **Secretary:** Jerry Ramie

May 5, 2026
1:00 PM – 4:30 PM - MDT
NIST, Boulder, CO
Zoom-meeting
Approved Minutes

1. Call to Order: Chair - The meeting was called to order at 1:02 PM-MDT

1.1 Announcements: Chair's remarks - Welcome to the meeting!

1.2 Meeting logistics announcements: Host - Jason Coder

1.3 Introductions: Secretary – roll call (record attending members with their affiliations and guests separately below) **Report any roster errors to the C63® Secretary** (SC4 membership roster from the website is shown below) Note absences, excused absences and errors below.

Subcommittee 4 Membership Roster

Name	Role in SC	Affiliation
Abbondante, Nicholas	Chair	Intertek (Primary Rep)
Antola, Michael	Member	UL LLC (Alternate Rep)
Case, David	Member	TIMCO Engineering Inc., an IIA Company (Expert)
Chamberlain, David	Member	ISED Canada (Primary)
Chen, Zhong	Member	ETS-Lindgren (Primary)
Coder, Jason	Member	NIST (Primary)
DeLisi, Bob	Member	UL LLC (Primary)
Elliott, William (Mac)	Member	TÜV SÜD America, Inc. (Primary)
Escamilla, Angel	Member	Element Materials Technology (Expert)
Friden, Jonas	Member	Ericsson AB (Expert)
Graff, William	Member	TCB Council, Inc. (Primary)
Hodes, Harry	Member	Consultant (Individual)
Hoolihan, Dan	Member	Hoolihan EMC Consulting (Individual)
House, Jody	Member	Element Materials Technology (Alternate)
Johnson, Nic	Member	Eurofins Product Service, GmbH
Klinger, Jeff	Member	Individual
Koerner, Bill	Member	Keysight Technologies (Expert)
Kramer, Doug	Member	Apple Inc. (Expert)
Lee, Edmund	Member	Apple Inc. (Expert)
Mendoza, Ernesto	Member	Signify
Molaei, Nima	Member	Element Materials Technology (Primary Rep)
Nixon, Jason	Vice Chair	ISED Canada (Expert)
Pino, Dan	Member	Element Materials Technology (Technical Expert)
Royer, Tim	Member	TIMCO Engineering Inc., an IIA Company (Primary)
Salem, Pelin	Member	Cisco Systems, Inc. (Technical Expert)
Shumakov, Denys	Member	ISED Canada (Expert)

Skoglund, Kenth	Member	Ericsson AB (Primary)
Zerman, Kendall	Member	Sony
Zimmerman, Dave	Member	Spectrum EMC, LLC (Individual)

Guests and Observers: (non-voting) Jerry Ramie, Megan McConnell, Tim Harrington, Horia Popovici, Aurelian Bria, Andy Griffin, Jennifer Sanchez, Cathy Miller, Chad Beattie, Bob Mitchell, Doug Kramer, Ken Gjerde, Pao Thao, Steve Koster, Dave Schaefer, Victor Kuczyndki, Henry Benitez, Bill Koerner

1.4 Quorum: (50% of roster) constitutes a quorum. (rounding up) = (29 roster members / 2) = 14.5 >> therefore **15 people** are required for a quorum. Was quorum achieved? (Yes) If not, any actions taken are subject to confirmation by electronic ballot or at a future meeting. (Quorum is not required for Working Group meetings)

2. Approval of the Consent Agenda (includes Agenda & previous Minutes): Secretary - The Consent agenda was approved by acclamation. (Approved Previous Minutes)

2.1 Review of the patent slides - The patent slides were shown and all agreed to the terms. Gauss Instruments has filed for a patent notification to CISPR-A on the RMS detector but has not filed an notification with ANSC-C63.

3. Review of Subcommittee Membership: Secretary - Report any errors to the ANSC-C63® Secretary

3.1 Review of Membership Guidelines – Subcommittees:

For an individual to remain a voting member of a Subcommittee, active participation in Subcommittee meetings and regular responses to Subcommittee email votes is required. Should a member fail to attend at least one of three consecutive scheduled meetings (in person or remotely via web conference (when used)) or respond to at least one of every two consecutive Subcommittee email votes, their membership in that Subcommittee may be at risk.

Note: Abstentions shall be treated the same as a “yes” or “no” vote regarding the requirement to respond to email votes.

Member Attendance Log: Any errors in the log?

20220215	20220517	20221108	20230510	20231003	20240516	20241003	20250506	20251007	SC4 Roster:
x	x	x	x	x	x	x	x	x	Abbondante, Nicholas
x	x	x	x	x		x	x		Antola, Michael
x	x	x	x			x	x		Case, David
x		x	x	x	x	x	x	x	Chamberlain, David
x	x	x	x		x	x		x	Chen, Zhong
x	x	x	x	x	x	x	x		Coder, Jason
x	x	x	x	x	x	x	x	x	DeLisi, Bob
x	x	x	x	x	x	x	x	x	Elliott, William (Mac)
								x	Escamilla, Angel
		x	x		x		a		Friden, Jonas
x	x		x	x	x	x	x	x	Graff, William
	x				x	x			Hodes, Harry
a	x	x	x		x	x	x		Hoolihan, Dan
x	x	x	x		x		x	a	House, Jody
								x	Johnson, Nic
x	x	x		x	x	x	x		Klinger, Jeff
								x	Koerner, Bill
x	x		x	x	x	x	x		Kramer, Doug
x	x		x	x	x	x	x	x	Lee, Edmund
x	x	x	x	x	x	x	x	x	Mendoza, Ernesto
x		x		x		x	x		Molaei, Nima
x	x	x	x	x	x	x		x	Nixon, Jason
		x	x				x		Pino, Dan
		x			x	x	x		Royer, Tim
x	x	x	x	x	x	a	x	x	Salem, Pelin
							x	x	Shumakov, Denys
x		x	x	x	x	x	x	x	Skoglund, Kenth
							x	x	Zerman, Kendall
			x				x	x	Zimmerman, Dave

Any members at risk? **None** are at risk.

3.2 Consideration of new SC4 members? **Application for C63® Subcommittee Membership** - none

4. Working Group reviews - Chair - More information about each standard is available on the Standards Status Matrix page of the C63® web site. This information will be reviewed for accuracy at each Spring Subcommittee meeting. The WG reports shall be made using the C63_PowerPoint_template_wide.

4.1 C63.10 Unlicensed transmitters Ed4.0 - Chamberlain - (WG report) **C63.10-2020 - Clause 10.1 Interpretation request** - The Standard has a problem and the interpretation request is on hold.

4.1.1 Status Matrix Review Verify accuracy of document status matrix content and report any errors to the ANSC-C63® Secretary. **Is this information correct? (Yes)**

C63.10-202X Learn more	Procedures for compliance testing of unlicensed wireless devices	SC 4	Chamberlain, David	C63.10 PINS	See Scope of Work in Learn more text below.

C63.10: C63.10-202X American National Standard for Testing Unlicensed Wireless Devices
Contact: Chamberlain, David (Working Group Chair)
Scope: This PINS is intended to address the following topics to be incorporated into Edition 4: (a) editorial corrections, including clarification of terms and removal of subclauses no longer deemed necessary, updating the FCC cross reference matrix and review any standards references; (b) review and clarify as necessary the administrative procedures in Clause 5 of C63.10; (c) Test reduction methods based on emerging technologies (d) Add bandwidth correction methods for when a RBW less than reference BW is used (See C63.26 4.2.3) (e) review and change as necessary Clause 5.6.3 for testing band

edge requirements as power levels change (f) review and change as necessary Clause 11 (DTS) for applicability; (g) review and change as necessary procedures for UNII due to changes in FCC Rules, including TPC and antenna elevation mask testing; (h) Measurement guidance for 802.11 technologies using resource units (i) review and include as necessary DFS test procedures; (j) review and change as necessary MIMO procedures: and, (k) review and include as necessary AFC validation procedures (l) Incorporate or revise Test methods based on relevant FCC KDBs (m) Extend the frequency range (n) Radar test methods for 57-71 GHz (o) incorporate changes made in the corrigendum and amendment (p) create antenna gain measurement procedure (q) review and correct any items as necessary
Status: New project. Draft is being written
Purchase: This standard is not yet complete and not available for purchase.

4.2 C63.10 – Amendment 1 - Molaei (no WG report)

4.2.1 Status Matrix Review Verify accuracy of document status matrix content and report any errors to the ANSC-C63® Secretary. Is this information correct? (Yes)

C63.10a-2024 Learn more	American National Standard of Procedures for Compliance Testing of Unlicensed Wireless Devices Amendment 1	SC 4	Molaei, Nima	No active PINS	Amendment to address NFC OBW measurements, guidance for absorber use for UWB, update frequency stability and add 6GHz NII information

C63.10a: C63.10 AMD-1 202X American National Standard for Testing Unlicensed Wireless Devices
Contact: Molaei, Nima
Scope: Amend standard to update procedures for bandwidth, UWB, frequency stability and NII.
Status: Corrections for bandwidth measurement procedures, frequency stability, and UWB and added NII 6GH procedures based on FCC KDBs and ISED RSS-248.
Purchase: Search IEEE Standards - Enter C63 Standard number then Search (Enter) - Click on the version you want - Click on Purchase

4.3 C63.10.DTS.UNII - Chamberlain (no WG report)

4.3.1 Status Matrix Review Verify accuracy of document status matrix content and report any errors to the ANSC-C63® Secretary. Is this information correct? (No) Corrections posted 5/12/26

C63.10.DTS.UNII-202X Learn more	Procedures for Compliance Testing of Unlicensed UNII and Digital Transmission System Wireless Devices	SC 4	Chamberlain, David	C63.10.DTS.UNII PINS	The standard will take sections 7.8, 11 and 12 from the current ANSI C63.10-2020 Issue 3 and provide targeted guidance for compliance testing of unlicensed DTS, FHSS and UNII transmitters.

C63.10.DTS.UNII 202X American National Standard of Procedures for Compliance Testing of Unlicensed UNII and Digital Transmission System Wireless Devices
Contact: Chamberlain, David (Working Group Chair)
Scope: The standard will take sections 7.8, 11 and 12 from the current ANSI C63.10-2020 Issue 3 and provide targeted guidance for compliance testing of unlicensed DTS, FHSS and UNII transmitters.
Status: New project. Draft is being written.
Purchase: This standard is not yet complete and not available for purchase.

4.4 C63.26 – Licensed transmitters - Elliott - (WG report) draft Standard / C63.26 comment form

4.4.1 Status Matrix Review Verify accuracy of document status matrix content and report any errors to the ANSC-C63® Secretary. Is this information correct? (No) Corrections posted 5/12/26

C63.26-202X Learn more	Procedures for compliance testing of licensed transmitters	SC 4	Elliott, William	C63.26 PINS	2015 edition under revision. Reaffirmed in July 2025.

C63.26-202X: American National Standard of procedures for compliance testing of transmitters used in licensed radio services
Contact: Elliott, William (Working Group Chair)
Scope: This standard covers the procedures for testing a wide variety of licensed transmitters; including but not limited to transmitters operating under Parts 22, 24, 25, 27, 90, 95 and 101 of the FCC Rules, transmitters subject to the general procedures in Part 2 of the FCC Rules and procedures for transmitters not covered in the FCC Rules. The standard also addresses specific topics; e.g., ERP/EIRP, average power measurements and instrumentation requirements.
Status: 2015 edition under revision. Reaffirmed in July 2025.
Purchase: Not yet available for sale

4.5 C63.29 – Lighting equipment - Mendoza (WG report)

4.5.1 Status Matrix Review Verify accuracy of document status matrix content and report any errors to the ANSC-C63® Secretary. Is this information correct? (Yes)

C63.29-202X Learn more	Lighting products	SC 4	Mendoza, Ernesto	C63.29 PINS	Draft is being written.

C63.29-2022: American National Standard of procedures for compliance testing of lighting products
Contact: Mendoza, Ernesto (Working Group Chair)
Scope: This standard is intended to include procedures for compliance testing of general illumination lighting products with applicable radio regulatory requirements. This standard encompasses various technologies, from traditional lighting like fluorescent or HID, as well as novel technologies like LED and others. Related national and international standards (e.g., CISPR 15, ANSI C63.4) will be reviewed and used to the extent possible.
Status: Draft is being written.
Purchase: Not yet available for sale. - C63.29-2022 is available for sale. Search IEEE Standards Enter C63 Standard number then Search (Enter) - Click on the version you want - Click on Purchase

4.6 C63.30 – Wireless Power Transfer equipment - Popovici - (WG report)

4.6.1 Status Matrix Review Verify accuracy of document status matrix content and report any errors to the ANSC-C63® Secretary. Is this information correct? (Yes)

C63.30-202X Learn more	American National Standard for Methods of Measurements of Radio-Frequency Emissions from Wireless Power Transfer Equipment	SC 4	Popovici, Horia	C63.30 PINS	Edition 2 Standard under development

C63.30-2021: American National Standard of procedures for compliance testing of Wireless Power Transfer products
Contact: Popovici, Horia (Working Group Chair)
Scope: This standard is intended to include procedures for compliance testing of several different types of Wireless Power Transfer (WPT) products with applicable electromagnetic compatibility (EMC) and radio regulatory requirements. Test procedures will focus on radiated field and conducted measurements and may reference established standards. WPT RF exposure compliance procedures will not be included, although standards pertaining to laboratory EMF safety may be referenced. WPT testing methods may consider, but are not limited to, large in-situ installations, charging systems for electric vehicles (including impact of host on electromagnetic fields), house-hold appliances, and desktop chargers. Consideration will also be given to appropriate testing distances and test locations (such as Semi-Anechoic Chambers, Open Area Test Sites, ground plane, and earth sites). Related national and international standards (e.g., CISPR, SAE, etc.) will be reviewed and used to the extent possible.
Status: Edition 2 Draft in progress
Purchase C63.30:2021: Search IEEE Standards - Enter C63 Standard number then Search (Enter) - Click on the version you want - Click on Purchase

4.7 C63.31 – ISM equipment - Abbondante (no WG report)

4.7.1 Status Matrix Review Verify accuracy of document status matrix content and report any errors to the ANSC-C63® Secretary. Is this information correct? (Yes)

C63.31-draft Learn more	ISM equipment (MP-5)	SC 4	Abbondante, Nicholas	C63.31 PINS	New standard. Draft being written.

C63.31-draft: American National Standard for compliance testing of Industrial, Scientific and Medical (ISM) Equipment
Contact: Abbondante, Nicholas (Working Group Chair)
Scope: This standard is intended to include procedures for compliance testing of traditional ISM equipment (industrial heaters, dielectric heaters, food tempering equipment, microwave ovens, medical diathermy equipment, etc.) with applicable EMC and radio regulatory requirements. Related national (FCC/OET MP-5) and international standards (e.g., CISPR, IEEE) will be reviewed and used to the extent possible.
Status: New standard. Draft being written.
Purchase: Not yet available for sale.

5. Old Business: Chair

5.1 Written reports - Written reports of this Subcommittee meeting shall be presented by the Subcommittee Chair at the Main Committee meeting. These reports shall be made using the C63_PowerPoint_template_wide. Prior to the Main Committee meeting, the SC report and approved previous SC meeting minutes shall be provided to the projectionist for showing on the screen at the Main meeting. The Presentation and any written report shall also be sent by the Subcommittee Chair to the ANSC-C63® Newsletter editor

WG Reports:

C63.10 - work on hold, a report was shown.
C63.10.DTS.UNII - a PPT report was shown
C63.10 Amd1 - published
C63.26 - a PPT report was shown. Mr. Chamberlain supports a C63 Booster Standard rather than a FCC-KDB. Tim preferred a booster KDB that called out a C63 Standard. Defer further discussion until the next meeting. AI-87: Mac to ask Eddie Wong if he wishes to chair the working group for a C63 booster Standard. AI-88: Mac to send a draft of C63.26 to Jerry to circulate to SC4 for vote/comment. AI-89: Mac to provide a new C63.26 roster with emails and affiliations. AI-90: Jerry to post new C63.26 roster with emails and affiliations.
C63.29 - a report was shown, recent C63.29 Minutes from 4/9 were shown and discussed
C63.30 - a report was shown
C63.31 - no report - same situation as before, efforts are on C63.4 and C63.26. We should publish soon and iterate for different devices in Edition 2. Horia noted that the in-situ measurement procedure is still required. Modes for other listed devices are needed from Chad.
Massive MIMO Study - MIMO White Paper is posted.

5.2 Coordination with SC2 for definitions - Before any Working Group draft can be submitted to Subcommittee for approval, the document must be provided to the SC2 Chair for evaluation and coordination of the definitions used.

5.2 Coordination with SC3 for harmonization – Are there any documents that need to be brought to SC3 for harmonization? WG chairs to provide input to SC3. There was discussion of C63.31 merely pointing to CISPR for the loading/configuration of EUTs. Nick will call a meeting of the C63.31 Working group.

6. New Business: Chair

6.1 - New work items? – Is C63 interested in commenting on FCC or ISED publications? RSS-GEN is out for comment now. Nick offered a TCB Council perspective; advocate for the whole community, not one side or the other. The same would apply here. Bob M. noted that other SDOs have advisory committees. There was discussion on having C63 comment on documents that a regulator introduces and explains during a kick-off meeting. Discussion centered on individual comments vs. C63 "branded" comments. The consensus was to make individuals aware of documents that are open to comments and let them submit their own comments to the SDO.

6.2 - Review of open Interpretation Requests - Chair - 11/5/2025 - We received C63.10-2020 UWB -10dB BW measurement Interpretation Request from Bob DeLisi. Sent to SC4 Chair on 11/6/2025. Jerry solicited for volunteers on 11/14/2025. Nick has done research and felt that the question addressed something in our UWB Standard that is "wrong."

	clause¤	Table¤	Technical/ Editorial)¤		
C63.10:2020¤	Clause·10.1¤	¤	Technical¤	Current·text·in·the·standard·states:·The·frequency·at·which·the·maximum·power·level·is·measured·with·the·peak·detector·is·designated·fM.·The·peak·power·measurements·shall·be·made·using·a·spectrum·analyzer·or·EMI·receiver·with·a·1·MHz·resolution·bandwidth·and·a·video·bandwidth·of·1·MHz·or·greater.·The·instrument·shall·be·set·to·peak·detection·using·the·maximum-hold·trace·mode.·The·outermost·1·MHz·segments·above·and·below·fM,·where·the·peak·power·falls·by·10·dB·relative·to·the·level·at·fM,·are·designated·as·fH·and·fL,·respectively:¶ ¶ As·this·measurement·is·typically·(exclusively?)·made·using·a·radiated·measurement·set·up·the·question·is·what·is·done·while·in·the·max-hold·trace·mode.¶ ¶ It·is·clear·the·reference·level·used·for·the·measurement·must·be·the·maximum·peak·	¤



Nick noted that the two signals circled appear to be narrow band and not UWB signals. Mr. Briggs disagreed in his written response to Nick's letter. Nick then noticed that we may have a problem in our C63.10 Standard. David C. agreed that the document had problems. We can't change the Standard from an Interpretation Request. Bob D. agreed that our Standard was wrong. He asked if this Subcommittee was willing to issue a Corrigendum to fix this document. David C. suggested that we start a new PINS and issue a UWB Standard and remove that content from C63.10. Bob suggested that we issue a Corrigendum and start a new PINS in parallel. ITU/R content was read by Jason Nixon. Nick suggested a response indicating that the issue will be addressed in a future edition. Bob M. suggested that we state that we found a more accurate measurement method which will be addressed in a future edition. Bob D. will ask Mr. Briggs if your written response is adequate. This Subcommittee needs to decide how to disposition this inquiry. David C. noted that these issues apply to any occupied bandwidth measurement. Bob D. to contact M. Briggs to decide if they want to withdraw the request or ask for an official response and let us know. Discussion was tabled for now.

6.3 - Review Scope, Duties and Membership - Chair - (Spring meeting only)

Scope

Subcommittee 4 is responsible for writing and maintaining existing and proposed C63® standards for wireless and ISM devices (e.g.lighting, wireless power transfer, Industrial and dielectric heaters, and similar equipment), as assigned by the Main Committee ANSC-C63®.

Duties

C63.10 -
C63.10 DTS-UNII
C63.10 Amd1
C63.26 -
C63.29 -
C63.30 -
C63.31 -
MIMO White Paper is posted.

Subcommittee 4 Membership Roster

Name	Role in SC	Affiliation
Abbondante, Nicholas	Chair	Intertek (Primary Rep)
Antola, Michael	Member	UL LLC (Alternate Rep)
Case, David	Member	TIMCO Engineering Inc., an IIA Company (Expert)
Chamberlain, David	Member	ISED Canada (Primary)
Chen, Zhong	Member	ETS-Lindgren (Primary)
Coder, Jason	Member	NIST (Primary)
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Friden, Jonas	Member	Ericsson AB (Expert)
Graff, William	Member	TCB Council, Inc. (Primary)
Hodes, Harry	Member	Consultant (Individual)
Hoolihan, Dan	Member	Hoolihan EMC Consulting (Individual)
House, Jody	Member	Element Materials Technology (Alternate)
Johnson, Nic	Member	Eurofins Product Service, GmbH
Klinger, Jeff	Member	Element Materials Technology
Koerner, Bill	Member	Keysight Technologies (Expert)
Kramer, Doug	Member	Apple Inc. (Expert)
Lee, Edmund	Member	Apple Inc. (Expert)
Mendoza, Ernesto	Member	Signify
Molaei, Nima	Member	Element Materials Technology (Primary Rep)
Nixon, Jason	Vice Chair	ISED Canada (Expert)
Pino, Dan	Member	Element Materials Technology (Technical Expert)
Royer, Tim	Member	TIMCO Engineering Inc., an IIA Company (Primary)
Salem, Pelin	Member	Cisco Systems, Inc. (Technical Expert)
Shumakov, Denys	Member	ISED Canada (Expert)
Skoglund, Kenth	Member	Ericsson AB (Primary)
Zerman, Kendall	Member	Sony
Zimmerman, Dave	Member	Spectrum EMC, LLC (Individual)

Jason moved, seconded by Mac E. to accept the Scope, Duties and Roster as modified. Any objections? Any discussion? The Scope, Duties and Rosters for SC4 (as modified) were accepted.
AI-91: Jerry to add Duties to the landing pages of SC2 - SC8 (Shannon to execute)

7. C63.org website use and updates: Secretary - We normally post documents to the SC4 protected area. If any SC or WG needs help with this posting, a Technical Secretary is available to assist.

8. Review of the Action Items: Secretary

8.1 Review of Action Items from this meeting: The Action Items were reviewed and all agreed that they understand their meaning.

8.2 Review of Action Items from previous meeting: Consolidated Action Item table from the previous meeting Minutes is shown below:

Consolidated Action Items from 10/7/25 Meeting of SC4

Action Item #	Subject	Responsible Person(s)	Status	Delivery Date	Comments
AI-82:	Jerry to add Bill Kroener to the SC4 roster pending the endorsements	Jerry Ramie	Closed	Next meeting	Endorsements were received. Added 10/20/25
AI-83:	Jerry to add Kirin Kumar to C63.10 & C63.10.DTS.UNII WGs	Jerry Ramie	Closed	Next meeting	Added 10/20/25
AI-84:	Jerry to add Boyer, Sealy & Grant to C63.30 roster & Webex	Jerry Ramie	Closed	Next meeting	Added 10/20/25
AI-85:	Jerry to send reminder to SC4 re/ Nov 30 due date for comments on the C63.26 draft in circulation	Jerry Ramie	Closed	Next meeting	Sent 11/14
AI-86:	Ernesto will ask Bill Zotter to send Jerry an application & resume for SC4 approval	Ernesto Mendoza	Closed	Next meeting	Jerry sent 4/3/26

9. Time and place of next meeting: Chair - Week of October 19, 2026 @ A2LA in Frederick, MD

10. Closing remarks and Adjournment: Chair - Thanks for your participation and discussion. The meeting was adjourned at 4:14 PM-MDT.

********** **End of Meeting** **********

Consolidated Action Items from 05/05/26 Meeting of SC4

Action Item #	Subject	Responsible Person(s)	Status	Delivery Date	Comments
AI-87:	Mac to ask Eddie Wong if he wishes to chair the working group for a C63 booster Standard.	Mac Elliott	Closed	Next meeting	Does not have the time..
AI-88:	Mac to send a draft of C63.26 to Jerry to circulate to SC4 for vote/comment.	Mac Elliott	Open	Next meeting	
AI-89:	Mac to provide a new C63.26 roster with emails and affiliations	Mac Elliott	Closed	Next meeting	corrections came 5/27
AI-90:	Jerry to post new C63.26 roster with emails and affiliations.	Jerry Ramie	Closed	Next meeting	Corrected version posted 5/27
AI-91:	Jerry to add Duties to the landing pages of SC2 - SC8 (Shannon to execute)	Jerry Ramie S. Archambeault	Closed	Next meeting	Duties sent to Shannon 5/13